



2236 S. BROADWAY STE E  
SANTA MARIA, CA 93454  
805-922-7888 FAX 805-349-2853

***Inactivate Membership***

**AGENT NAME** \_\_\_\_\_

**OFFICE** \_\_\_\_\_

**LICENSE NUMBER** \_\_\_\_\_ **NRDS MEMBER #** \_\_\_\_\_

***EFFECTIVE DATE*** \_\_\_\_\_

**DRE Confirmation Attached** \_\_\_\_\_

To release a salesperson from your employ, please go to [www.dre.ca.gov](http://www.dre.ca.gov) and select the eLicensing link.

**BROKER NAME** \_\_\_\_\_

**BROKER SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

MLS Policies & Procedures: "Participants and Subscribers shall be granted a 12 month inactive status by filing a written request with the Association. This provision does not apply to those who have been inactivated due to non-payment of dues or fees."

If membership is reactivated within 12 months, an Association member shall pay \$50 (or half of the application fee). Pro-rated MLS Fees shall be paid at the time of reactivation.

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**FOR ASSOCIATION OFFICE USE ONLY**

**MLS System** \_\_\_\_\_ **NRDS** \_\_\_\_\_ **DRE** \_\_\_\_\_

**Billing** \_\_\_\_\_ **Key System** \_\_\_\_\_ **Web** \_\_\_\_\_

**Memorized Invoice** \_\_\_\_\_ **Refund Requested** \_\_\_\_\_